

BOXGROVE C of E PRIMARY SCHOOL



***Flourishing a community of
Curious Minds, Kind Hearts and Resilient Learners,
Rooted by God's Love***

CHARGING AND REMISSIONS

Monitoring and Review of Policy

Last Update (Reviewed at FGB): July 2026

Next Update Due: July 2027

Statement of Intent

At Boxgrove Church of England Primary School, we are a flourishing community of curious minds, kind hearts and resilient learners, rooted in God's love. Guided by compassion, dignity and justice, we seek to ensure all children can access the opportunities we provide

This policy sets out our approach to charging and remissions and aims to ensure that no pupil is excluded from educational experiences due to financial circumstances. The Governing Board is committed to applying this policy fairly, sensitively and transparently, in line with statutory requirements.

Legal Framework

This policy has due regard to the following legislation and statutory guidance:

- Education Act 1996
- Children Act 1989
- Charges for Music Tuition (England) Regulations 2007
- Education (Prescribed Public Examinations) (England) Regulations 2010
- Freedom of Information Act 2000
- DfE: Charging for school activities (updated 2023)
- DfE: Governance Handbook (updated 2023)

Charging for Education

The school will not charge for:

- Education provided during school hours
- Optional or essential materials required for the delivery of the curriculum
- Education outside school hours that forms part of the National Curriculum, a prescribed examination syllabus, or Religious Education
- Instrumental or vocal tuition that forms an essential part of the National Curriculum

Optional Extras

The school may charge for optional extras provided outside school hours which are not part of the National Curriculum, a prescribed examination syllabus, or Religious Education. These may include:

- Educational visits outside school hours
- Board and lodging on residential visits
- Transport not required by statute
- Extended school services such as breakfast or after-school clubs

Charges will not exceed the actual cost per pupil.

Voluntary Contributions

The school may invite voluntary contributions for activities that enrich learning. Parents will be informed that contributions are voluntary and that no child will be excluded if a contribution is not made.

If an activity depends on voluntary contributions, this will be made clear in advance.

Music Tuition

Charges may be made for individual or small-group instrumental or vocal tuition provided at parental request and in accordance with the Charges for Music Tuition (England) Regulations 2007. Charges will not exceed the cost of provision. This

Transport

The school will not charge for transport where there is a statutory duty. Voluntary contributions may be requested for transport associated with curriculum-enhancing visits.

Residential Visits

For residential visits taking place largely during school hours, parents may be charged for board and lodging only. Eligible families may receive full or partial remission.

Remissions

The Governing Board approves the budget and limited funds are set aside annually to support families experiencing financial hardship. Applications are treated confidentially and assistance is allocated based on need and available resources.

Damage or Loss of Property

The school may seek reimbursement for lost or damaged property resulting from negligence or poor behaviour. Charges will not exceed replacement cost and may be waived in exceptional circumstances.

Refunds

Refunds for trips and activities will be considered fairly, taking account of whether costs can be recovered. The school will communicate decisions clearly and sensitively.

Monitoring and Review

This policy is reviewed annually by the Governing Board to ensure ongoing compliance with legislation and alignment with the school's Christian vision.