



Headteacher:

Mrs Jacqui Dommett
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20th August 2020

Dear Parents and Carers,

I hope you have been enjoying your summer holidays and are looking forward to the start of the new term. Firstly, I have some school news to share with you.

Due to some unfortunate family news, Miss Bertrand has made the difficult decision to hand in her notice and will not be returning to school in September. I'm sure you will join me and the rest of the staff in wishing her well and thanking her for the time she spent working at Boxgrove and the care and support she gave to families during that time. This means there will be some staff changes when the children return.

Mrs Pendle will be moving from Fox class to teach Squirrel Class, and for the Autumn Term, Mrs Whittle will be teaching in Fox Class alongside Mrs Pearson. Some of you may remember Mrs Whittle from her time working here, before going to complete her teacher training, and we welcome her back to the school.

We have been busy in school getting ready for September and this letter contains information you should find helpful. We expect all children to attend school fulltime unless they are unwell.

Classes will remain in their class 'bubbles' for all activities at school. There will be no contact between bubbles. This minimising of contact between groups means that children do not have to stay 2 metres apart from each other in their bubble, although they are encouraged to maintain some distance from each other and the adults. The tables are arranged so that the children are sat next to one other person and facing forward, rather than facing each other. The children in squirrel class will continue to be able to play and share toys with each other and are not expected to maintain social distance.

During the Autumn Term, Mrs Halfacree will work with Year 2 every morning. They will work in the community room, which has been set up as a classroom. They will join Year R and Year 1 for playtimes, lunchtime and the afternoon and form part of the Squirrel Class 'bubble'.

We will continue to expect children to maintain high levels of hand hygiene with regular washing of hands and the use of 'catch it, bin it, kill it' for disposal of tissues.

Term starts for children in years 1-6 on Friday 4th September at the usual time and in full school uniform.

Please do not send your child to school if they have [coronavirus \(COVID-19\) symptoms](#), or have tested positive in at least the last 10 days. Anyone developing these symptoms during the school day will be sent home.

If you have been abroad on holiday during the last two weeks before the start of term please check you are not subject to quarantine rules before you send your child back to school. An up to date list can be found here: <https://www.gov.uk/guidance/coronavirus-covid-19-travel-corridors>

- Gates will be opened at 8.35am and close at 8.50am for all children - there will be no staggered start and finish times. Please try to spread your arrival time across this period to avoid groups of people at the gates.
- Squirrel class will enter and exit through the car park gate and parents of children in year 1 and 2 are asked to drop their children at the gate and not come to the classroom. Parents of children in Reception will be able to bring their children to the classroom to help them settle.
- Fox class will enter and exit through the side gate as usual; parents are asked to say goodbye at the main gate.
- Owl class will enter and exit via the main door and again parents are asked to say goodbye at the gate.
- All children will be brought to the gates at the end of the day.
- Please only send one adult to drop off and collect children. This helps us to minimise the number of people who are waiting around on the pavement at the start and end of the day. It makes it easier for adults to keep distance from each other and is more considerate for people who need to walk past school.
- Children will continue to eat their lunch in their classrooms and have separate playtimes and lunchtimes for each class -there will be no whole school activities.
- We will return to sending books and reading records between home and school.
- We will continue to ask children to come to school in PE kits on PE days. This means we don't need PE kits in school - you will be notified of your child's PE days at the start of term.
- Children will not need to bring any equipment with them, children from year 2 upwards will have their own pencil case of equipment to use.
- There will not be any after school clubs to start with - hopefully this situation may change.
- If you need to visit the office please avoid doing this at the start or end of the day. Staff will be available at the gates to take messages. Please consider ringing or emailing.

Thank you for your co-operation with all of these measures. Do get in touch if you have any questions or queries but please note that school emails are not checked every day during the holidays.

Yours Sincerely,

Jacqui Dommett
Head teacher